

## STUDENT

# QUICK START GUIDE

This Quick Start Guide provides information to help you start using WebAssign.

## ENROLL

Either your instructor enrolled you in a class and created a WebAssign account for you, or she gave you a class key to enroll yourself and create your own account, if needed.

### I have a class key

1. Go to [webassign.net/login.html](http://webassign.net/login.html) and click **I Have a Class Key**.
2. Enter the class key your instructor gave you and click **Submit**.
3. If the correct class and section is listed, click **Yes, this is my class**.
4. Either provide your existing WebAssign account information or create a new account.
  - Select **I already have a WebAssign account**, enter your account information, and click **Continue**.
  - Select **I need to create a WebAssign account**, enter the requested information, and click **Create My Account**.

### I do not have a class key

You are already enrolled and can log in with your WebAssign account.

## LOG IN

These instructions apply for most schools. Some schools use alternative login sites.

1. Go to [webassign.net/login.html](http://webassign.net/login.html).
2. Type your **Username**, **Institution** code, and **Password**.  
If you did not receive a password, click **Forgot your password** and create a password.
3. Click **Log In**.

**IMPORTANT:** The first time you log in, change your password.

## PURCHASE ACCESS

WebAssign gives you free access for two weeks after the start of class. To continue using WebAssign after that, either enter an access code or purchase access online.

**NOTE:** An Access Code included with some textbooks verifies that you have already purchased WebAssign access.

### I have an access code

1. Verify your access code at [webassign.net/user\\_support/student/cards.html](http://webassign.net/user_support/student/cards.html).
2. Log in to WebAssign.
3. Select **enter an access code**.
4. Select your access code prefix.
5. Enter your access code and click **Continue**.

### I do not have an access code

1. Log in to WebAssign.
2. Select **purchase access online** and click **Continue**.
3. Select items to purchase, confirm any license agreements, and click **Enter payment information**.
4. Provide your payment and contact information to PayPal and click **Continue**.
5. Review your order and click **Complete purchase**.
6. Close your receipt and start working in WebAssign.

## LEARN

Your current assignments are listed on the **Home** page for each class.

1. Click the assignment name.
2. Answer the assignment questions.  
WebAssign supports many different question types. Some questions display a tools palette or open in a new window.
3. Submit your answers.
4. Review your marks and feedback.  
Usually you will see ✓ or ✗ for each answer.
5. Change your incorrect answers and submit again.
6. When you are done, always click **Log out**.

## SYSTEM REQUIREMENTS

WebAssign is tested and supported for the following Web browsers:

**Mozilla® Firefox® (38+)**  
Windows®, Mac® OS X, Linux®  
**Internet Explorer® / Microsoft® Edge (11+)**  
Windows  
**Google® Chrome™ (44+)**  
Windows, Mac OS X  
**Apple® Safari® (8+)**  
Mac OS X, iOS 8 or later on iPad®

## BROWSER SETTINGS

Configure the following settings in your Web browser.

- Allow cookies and pop-up windows from [webassign.net](http://webassign.net).
- If you are accessing WebAssign from Blackboard®, accept third-party cookies.
- Do not allow your browser to store your WebAssign password.

## CUSTOMER SUPPORT

**HELP:** From the application, click ?

**ONLINE:** [webassign.com/support-request](http://webassign.com/support-request)

**CALL:** (800) 955-8275

The WebAssign Customer Support staff **CANNOT**:

- change your username or password
- give extensions
- change your score
- give you extra submissions
- help you with the content of assignments
- resolve problems with PayPal payments

## PAYPAL SUPPORT

**ONLINE:** [paypal.com](http://paypal.com)

**CALL:** (402) 935-2050

## MORE INFORMATION

Search the online help for answers to most questions:

[webassign.net/manual/student\\_guide/](http://webassign.net/manual/student_guide/)